2017-2018 Room Selection
All 1st, 2nd and 3rd year students are required to live On-Campus and must submit a Housing Contract. Lofts residents are also required to complete a Housing Contract.

Room Selection Process—Please Read Carefully

Contract Deadline for Upperclassmen – March 24, 2017, 5:00pm

✓ Phase 1 – CONTRACT SUBMISSION

Housing Contracts will be completed electronically by going to: MyMercer and accessing “Macon Housing”.

Upperclassmen – (Early March) (Exact dates will be announced soon)
New Freshmen (March 1st – June 4th)

✓ Phase 2 – SELF-ASSIGN PROCESS

Upperclassmen (Early-Mid April) (Students will be notified of their exact date and time.)
New Freshmen (July 5th – July 12th)

You will be making your own Housing Assignment.

When completing your Housing Contract, be sure you go through all steps and receive the message that informs you that you have successfully completed your contract. **If you do not receive a message, then your contract is not complete.** You will also receive an email at the completion of the process.

Self-Assign Information

**** You will be notified via your Mercer Email with the date and time you will be able to access the Self-Assign system. Please read all correspondence from Residence Life closely as we will be sending out Self-Assignment information. ****

- You will be able to pull-in roommate/suitemates(s) with you as long as they have submitted their contract AND you have their Roommate PIN. (The Roommate PIN is a unique number chosen by each individual student during the contract process.)
- Participation in the Self-Assign Process for Upperclassmen is based on the date your contract is completed.
- Students who do not submit a Housing Contract will not be allowed to access the Self-Assign Process or be pulled into a roommate group.
- **All 1st, 2nd and 3rd year students who do not follow directions or participate in the Self-Assign Process will be manually assigned after the Self-Assign process has ended.**

If you encounter any difficulties with the process or should you have further questions, please contact the Office of Residence Life at (478) 301-2687 or email residencelife@mercer.edu.